

# **CRAVEN COUNTY, NORTH CAROLINA**

## **Employment Vacancy Posting**

**POSITION:** Social Worker I A & T (Position # 336-7)  
**LOCATION:** Department of Social Services, Child and Family Services Division  
**SALARY RANGE:** \$44,980 - \$90,880  
**JOB TYPE:** Full-time/Permanent/Non-Exempt  
**POSTING DATE:** September 12, 2013  
**DATE AVAILABLE:** Immediately  
**CLOSING DATE:** Open Until Filled

### **PRIMARY PURPOSE OF POSITION**

This is advanced, professional level casework providing protective, investigative, counseling and case management services for children who are at risk for neglect and/or abuse. Employees are assigned to local departments of Social Services and provide social work services including treatment and immediate response to crisis situations for at-risk children in the most complex cases in the departments.

### **ESSENTIAL JOB FUNCTIONS**

Work involves investigation of alleged neglect and abuse, substantiation of the alleged neglect or abuse as prescribed by federal and state guidelines, providing expert testimony in court hearings, and following-up with case management and preventive services for clients. Employees analyze situations and determine appropriate courses of action immediately or in short time spans and often under very stressful conditions. Employees may provide group, family or individual treatment to clients of any age and any developmental, mental, medical, substance abuse, financial or family problem. Employees typically report to a Social Work Supervisor III under general supervision. Employees may have combined investigative and treatment roles or may have separate functions depending on the size and organizational structure of the departments of Social Services.

### **ADDITIONAL JOB FUNCTIONS**

Shelter management in times of emergency situations. Bilingual (Spanish) a plus. Work requires on call duty and representing agency in court actions. Employee must be able to make home visits and lift small children.

### **MINIMUM EDUCATION AND EXPERIENCE**

Master's Degree from an accredited school of social work and one year of social work experience; or a Bachelor's Degree from an accredited school of social work and two years of social work or counseling experience; or a Master's degree in a counseling field and two years of social work or counseling experience; or a four year degree in a human services field or related curriculum and three years of social work or counseling experience; or graduation from a four-year college or university and four years of experience in rehabilitation counseling, pastoral counseling, or a related human service field providing experience in the techniques of casework, group work, or community organization; or an equivalent combination of training and experience. One year of work experience can be credited for completion of the social work collaborative. Degrees must be from appropriately accredited institutions. **Preferred:** BSW Collaborative graduate with one year of Social Work experience.

### **HOW TO APPLY**

Contact the Division of Employment Security for an official NC State Application (PD107) or download the application from <http://www.osp.state.nc.us/jobs/general.htm>. Applicants must be registered at [www.ncworks.gov](http://www.ncworks.gov) prior to submitting an application. Resumes will not be accepted unless accompanied by a completed application. Apply to Division of Employment Security, 2836 Neuse Blvd, New Bern, NC 28560. Craven County Department contact for questions is Charlene Richards at 252-636-4940.

Craven County is an Equal Opportunity Affirmative Action Employer.

